

AGENDA



BOARD OF EDUCATION

June 5, 2025
7:30 p.m.

Beach Street Middle School
17 Beach Street

Submitted by:
Dr. Paul Romanelli
Superintendent of Schools

A G E N D A
REGULAR MEETING OF THE BOARD OF EDUCATION
June 5, 2025

Beach Street Middle School

West Islip, New York

- I. CALL TO ORDER**
- II. QUORUM COUNT**
- III. ANNOUNCEMENTS**
 - A) Student Representative Report
 - B) Robotics Team Presentation
- IV. STUDENT RECOGNITION**
 - A) Class of 2025 Top Academic Leaders
Ava Gabrell, Shane Henke, Abigail Lam, Kevin McCabe, Aidan Okurowski, Ella Oliveri, Emily Podolska, Marissa Romeo, Lucas Scourtos, Taylor Riley
- V. DISCUSSION**
- VI. INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted at the opening of the meeting. Each person or representative of a group will be limited to three minutes.*
- VII. APPROVAL OF MINUTES:**
A motion is needed to approve the minutes of the May 20, 2025 Planning Session.
- VIII. PERSONNEL**
- IX. CURRICULUM UPDATE**
- X. REPORT OF BOARD COMMITTEES**
 - A) Health & Wellness Committee {5/13/2025}
 - B) Buildings and Grounds Committee {6/2/2025}
 - C) Education Committee {6/2/2025}
 - D) Finance Committee {6/2/2025}
 - E) Special Education Committee {6/4/2025}
- XI. BUSINESS ITEMS**
 - A) Approval of Budget Transfers ~ General Fund (#4518, 4519, 4523-4525, 4527) and Capital Fund (#4520-4522, 4526)
 - B) Approval of Contracts
 - 1. Approval of U.S. OMNI & TSACG Compliance Services, Inc. Agreement Reinstatement 2025 - 2026
 - C) Approval of Lease Agreements
 - 1. After School Kids Under Supervision, Inc. (ASK US) Lease Agreement (9/1/2025 – 6/30/2030)
 - D) Approval of Donations
 - 1. Approval of Resolution re: \$14,750.00 → WIHS
Scholarship Donation from the Gene HAAS Foundation
 - 2. Approval of Resolution re: \$500.00 → WIHS
Scholarship Donation from Suffolk Association of School Business Officials
 - 3. Approval of Resolution re: \$5,000.00 → WIHS
Scholarship Donation from Suffolk Transportation Service, Inc.

- E. Approval of Surplus
 - 1. Miscellaneous books ~ Manetuck Elementary

XII. PRESIDENT'S REPORT

- A) WIASA Memorandum of Agreement: negotiated agreement ~ July 1, 2025 – June 30, 2029
- B) Approval of the results of the Annual District Meeting held on May 20, 2025
- C) Approval of Stipulation of Settlement and Release – student A
- D) Approval of resolution re: the Board of Education approves the recommendations of the Special Education Committee of students as listed in the District's backup and authorizes the District to arrange for appropriate services
- E) Approval of Agreement with SME Education Foundation

XIII. SUPERINTENDENT'S REPORT

XIV. NOTICES/REMINDERS

XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION

- XVI. **INVITATION TO PUBLIC** – *The public, at this time, is invited to bring before the Board any questions/ concerns. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted by the time the first speaker is called to the podium. Each person or representative of a group will be limited to three minutes.*
- XVII. **EXECUTIVE SESSION** – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session to consider any items for which a vote is required.*

XVIII. CLOSING - Adjournment

**PLANNING SESSION MEETING OF THE BOARD OF EDUCATION
May 20, 2025 – Beach Street Middle School**

**AGENDA ITEM VII.
MINUTES
RM 6/5/2025**

PRESENT: Mr. Tussie, Mrs. Brown, Mr. Antoniello, Mr. Bedell, Mrs. Kelly, Mrs. Marks, Mr. McCann

ABSENT: None

ADMINISTRATORS: Dr. Romanelli, Mrs. Morrison, Mrs. Pellati, Mr. Cameron

ABSENT: None

ATTORNEY: None

Meeting called to order at 7:30 p.m. followed by the Pledge.

APPROVAL OF MINUTES

Motion was made by Debbie Brown, seconded by Peter McCann, and carried when all Board members present voted in favor to approve the minutes of the May 8, 2025 Regular Meeting.

PERSONNEL

Motion was made by Debbie Brown, seconded by Richard Antoniello, and carried when all Board members present voted in favor to approve WITA Memorandum of Agreement between WITA, West Islip UFSD, and Employee A.

Motion was made by Debbie Brown, seconded by Richard Antoniello, and carried when all Board members present voted in favor to approve ADMINISTRATIVE: PROBATIONARY APPOINTMENT: Daniel Sliwowski, Assistant Principal, effective July 1, 2025 through June 30, 2029 (High School; \$131,000; replacing John Ballantyne {resigned}).

ADMINISTRATIVE

A-1 PROBATIONARY APPOINTMENT

Daniel Sliwowski, Assistant Principal
Effective July 1, 2025 through June 30, 2029
(High School; \$131,000; replacing John Ballantyne {resigned})

In order to be granted tenure a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law § 3012-d of either effective or highly effective in at least three of the four preceding years and if a classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

Motion was made by Peter McCann, seconded by Richard Antoniello, and carried when all Board members present voted in favor to approve TEACHERS: CHILD-REARING LEAVE OF ABSENCE: Kathleen Albretsen, Guidance, effective August 27, 2025 through June 30, 2026 (Beach).

TEACHERS

T-1 CHILD-REARING LEAVE OF ABSENCE (unpaid)

Kathleen Albretsen, Guidance
Effective August 27, 2025 through June 30, 2026
(Beach)

Motion was made by Peter McCann, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve TEACHERS: REGULAR SUBSTITUTE: Jamie Doherty, Guidance, effective July 1, 2025 through June 30, 2026 (Beach; Step 1 4; replacing Kathleen Albretsen {LOA}).

T-2 REGULAR SUBSTITUTE

Jamie Doherty, Guidance
Effective July 1, 2025 through June 30, 2026
(Beach; Step 1 4; replacing Kathleen Albretsen {LOA})

Motion was made by Peter McCann, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve TEACHING ASSISTANTS: RESIGNATION: Dina Woods, Teaching Assistant, effective May 31, 2025 (Paul J. Bellew) and Michael Mistretta, Teaching Assistant, effective July 1, 2025 (Udall).

TEACHING ASSISTANTS

TA-1 RESIGNATION

Dina Woods
Effective May 31, 2025
(Paul J. Bellew)

Michael Mistretta, Teaching Assistant
Effective July 1, 2025
(Udall)

Motion was made by Peter McCann, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve CIVIL SERVICE: RETIREMENT: Denise Reehil, Paraprofessional, effective June 30, 2025 (17 years).

CIVIL SERVICE

CL-1 RETIREMENT

Denise Reehil, Paraprofessional
Effective June 30, 2025
(17 years)

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve consent agenda CL-2, CL-3 and Other as listed below:

CL-2 TERMINATION

Annemarie Flynn, Paraprofessional
Effective May 29, 2025
(Paul J. Bellew)

CL-3 SUBSTITUTE PARAPROFESSIONAL (\$16.50/hr.)

*Madison Weydig, effective May 21, 2025

**Conditional pending fingerprinting clearance*

OTHER

ENRICHMENT INSTRUCTORS SUMMER 2025 (\$408 per session)

Justin DeMaio, (LEGOS Session 1 and 2)
Danielle Dischley (Got Science Session 1 and 2)
Pamela Gaffney (Coding Session 1 and 2)
Kaylee Martin (Introduction to Cheer Session 1 and 2)
Sophia Stokkeland (Comic Book Creations Session 1 and 2)
Jessica Schwartz (Nailed It Session 1 and 2)
Theresa Robertson (Creative Cooking Session 1 and 2)

DRIVER EDUCATION 2025-2026

Georgette Taylor, Instructor (\$1,650 per course)
Chris Taylor, Instructor (\$1,650 per course)
Patricia Stack, Instructor (\$1,650 per course)

SPECIAL EDUCATION – ESY RELATED SERVICE PROVIDERS SUMMER 2025

Teachers

Gianna Capanelli
Kasey Connelly
Christie Cusanelli
Lindsey Kaufman
Megan Rooney
Rebecca Schwartz
Kate Trizzino

BCBA

Theresa Mercado
Tonimarie Young

Direct Consultant Teachers

Erin Meade
Jillian Ruffo
Danielle Sadusky
Jessica Schilling

Speech

Nicolette Dardis
Kathleen Finn
Erin Power
Kayla Vignola

Nurse

Jaclyn Acerra
Karen Arigoni
Sharon Kerrigan

Aides

Jillian Althenn
Janine Allegretto
Teri Brett
Cathleen Cronin
Linda Daniels
Patricia Dimino

Taylor Dundon
Kailey Gross
Jennifer Held
Kimberly Librizzi
Jennifer Longo
Shari Marano

Amanda Neilson
Nicole Psomas
Anamarie Rodriguez
Sarah Sessa
Kristina Smith

SUBSTITUTE TEACHER (\$130 per diem)

Alexa Carseni, effective May 12, 2025
*Kristin Grossi, effective May 5, 2025
Michael Mistretta, effective September 2, 2025
Sydney Rhodes, effective May 21, 2025
Krista Sgambati, effective May 21, 2025

SUBSTITUTE TEACHING ASSISTANT (\$105 per diem)

Camryn O'Hara, effective May 21, 2025

**Conditional pending fingerprinting clearance*

PRESIDENT'S REPORT

Motion was made by Christina Marks, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve contract: Bay Shore Union Free School District Health & Welfare Services Agreement 2024-2025

Motion was made by Christina Marks, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve contracts:

1. Deer Park Union Free School District ~ Pool Use Agreement (November 17, 2025-February 27, 2026)
2. Eastern Suffolk BOCES Contract for Cooperative Educational Services 2025-2025
3. Capital Markets Advisors, LLC - Financial Advisory Services Agreement 2025-2026

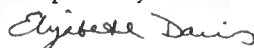
Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to adjourn to Executive Session 7:38 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to adjourn to Super-Executive Session at 7:56 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 7:56 p.m. on motion by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor.

Meeting adjourned at 7:56 p.m. on motion by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor.

Respectfully submitted,



Elizabeth Davis
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

PERSONNEL

Consider recommendations of the Superintendent of Schools on the following items:

ADMINISTRATIVE

A-1 TENURE APPOINTMENT

Justin Arini, Director of Counseling
Effective June 14, 2025

David Rubano, Assistant Principal
Effective August 31, 2025

TEACHERS

T-1 TENURE APPOINTMENT

Dara DePouli, School Counselor
Effective August 17, 2025

Alexandra Ragin, School Counselor
Effective August 17, 2025

Alysha Cannon, Elementary
Effective August 29, 2025

Megan Rooney, Special Education
Effective August 29, 2025

Carly Aponte, Social Worker
Effective August 31, 2025

Grace Bolin, Elementary
Effective August 31, 2025

Gabrielle Cameron, Elementary
Effective August 31, 2025

Kasey Connelly, Special Education
Effective August 31, 2025

Jaimee Connors, Elementary
Effective August 31, 2025

Nicole Devine, Elementary
Effective August 31, 2025

Daniel Gschwind, Social Studies
Effective August 31, 2025

Beth Havranek, Elementary
Effective August 31, 2025

TEACHERS, continued

T-1 TENURE APPOINTMENT, continued

Brendan O'Connell, Social Worker
Effective August 31, 2025

Cara Stern, Elementary
Effective August 31, 2025

Daniel Varney, Science
Effective August 31, 2025

Tiffany Kallman, Elementary
Effective September 19, 2025

Annmarie Katzer, Reading
Effective October 18, 2025

T-2 LEAVE OF ABSENCE (unpaid)

Ariana Stubbmann, Reading
Effective August 27, 2025 through June 30, 2026
(Udall)

TEACHING ASSISTANTS

TA-1 TENURE APPOINTMENT

Jennifer Dolan, Teaching Assistant
Effective August 31, 2025

Pamela Gaffney, Teaching Assistant
Effective August 31, 2025

Lisa Minozzi, Teaching Assistant
Effective September 29, 2025

CIVIL SERVICE

CL-1 RESIGNATION

Barbara Tricoukes, Paraprofessional
Effective June 30, 2025
(Paul J. Bellew)

CL-2 RETIREMENT

Debora Holland, Paraprofessional
Effective June 30, 2025
(26 years)

Victoria Passarelli, Senior Office Assistant
Effective July 4, 2025
(28 years)

OTHER

SPECIAL EDUCATION – ESY RELATED SERVICE PROVIDERS SUMMER 2025

Aides

Sabina Collins

Courtney Kuzmiak

Catherine Lamotte

Jean Pozzini

Annette Rossi

Kathleen Slayback

CLUBS/ADVISORS 2024-2025

OQUENOCK ELEMENTARY SCHOOL

Fitness Club, Melinda Monahan and Deborah Throo (shared)

WEST ISLIP UFSD
2024-2025 Budget Transfers - General and School Lunch
School Board Meeting - June 5, 2025

AGENDA ITEM XI. A)
BUDGET TRANSFERS
RM 6/5/2025

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4518	05/07/2025	<i>Transfer for FEDEX for IB</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	2,500.00	
		A 1480.422-109-4499	POSTAGE		2,500.00
4519	05/07/2025	<i>Transfer for Health Svcs increase</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	2,000.00	
		A 2815.401-999-4699	HEALTH SERVICES-OTHER DISTRICTS		2,000.00
4523	05/15/2025	<i>Transfer for business cards for Payroll</i>			
		A 1310.423-109-4499	PROF & TECHNICAL SERVICES	192.00	
		A 1310.523-109-4499	SUPPLIES, OTHER		192.00
4524	05/19/2025	<i>Transfer for Quadient ink cartridge for mailing machine</i>			
		A 1310.423-109-4499	PROF & TECHNICAL SERVICES	151.05	
		A 1310.523-109-4499	SUPPLIES, OTHER		151.05
4525	05/22/2025	<i>Transfer for poll worker payments</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	2,200.00	
		A 1060.423-109-4499	PROF & TECHNICAL SERVICES		2,200.00
4527	05/29/2025	<i>Transfer for re-allocation of funds for supply purchases and meeting expenses</i>			
		A 1010.403-109-4399	CONFERENCE EXPENSES	2,000.00	
		A 1010.417-109-4399	MEMBERSHIP DUES	1,200.00	
		A 1010.518-109-4399	SUPPLIES, GENERAL		1,200.00
		A 1240.432-109-4399	MEETING EXPENSE		1,200.00
		A 1240.518-109-4399	SUPPLIES, GENERAL		800.00
DEBIT/CREDIT TOTALS				\$ 10,243.05	\$ 10,243.05
NET AMOUNT					-

Approved: Paul Romanelli Date: 5/27/25
Dr. Paul Romanelli, Superintendent of Schools

WEST ISLIP UFSD
2024-2025 Budget Transfers - Capital Fund
School Board Meeting - June 5, 2025

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4520	05/07/2025		<i>Transfer for additional work by Parkline Asphalt for HS concrete ramp and curb</i>		
		H 1620.298-10-2425	GEN CONST - 24-25 INTERFUND FUNDS - DISTRICT OFFICE	5,850.00	
		H 1620.298-35-2425	GEN CONST - 24-25 INTERFUND FUNDS - HIGH SCHOOL		5,850.00
4521	05/07/2025		<i>Transfer for Udall tennis Courts additional work by ENECON</i>		
		H 1620.298-10-2425	GEN CONST - 24-25 INTERFUND FUNDS - DISTRICT OFFICE	36,624.00	
		H 1620.298-31-2425	GEN CONST - 24-25 INTERFUND FUNDS - UDALL		36,624.00
4522	05/14/2025		<i>Transfer for Cap Res Funds for additional fire alarm device HS</i>		
		H 1620.293-17-2223	GEN CONST - CAPITAL RESERVE 22-23 - (2.9M) PJ BELLEW - SECURITY WINDOWS & ADDITIONAL PARKING LOT (05-030)	140,000.00	
		H 1620.293-35-2223	GEN CONST - CAPITAL RESERVE 22-23 (2.9M) - HS - TENNIS COURTS, SECURITY WINDOWS & FENCING (08-042)		140,000.00
4526	05/29/2025		<i>Transfer for BBS remaining architect fees for the Fire Alarm replacement project at HS (Cap Res 2022)</i>		
		H 1620.293-17-2223	GEN CONST - CAPITAL RESERVE 22-23 - (2.9M) PJ BELLEW - SECURITY WINDOWS & ADDITIONAL PARKING LOT (05-030)	8,656.93	
		H 1620.245-35-2223	ARCHITECT - CAPITAL RESERVE 22-23 (2.9M) - HS - TENNIS COURTS, SECURITY WINDOWS & FENCING (08-042)		8,656.93
DEBIT/CREDIT TOTALS				\$ 191,130.93	\$ 191,130.93
NET AMOUNT					

Approved: Paul Romanelli Date: 5/27/25
 Dr. Paul Romanelli, Superintendent of Schools

Services Agreement Reinstatement

Name of Employer: West Islip Union Free School District

The Services Agreement for the fiscal year Jul 1, 2024 – Jun 30, 2025, entered into by your organization and U.S. OMNI & TSACG Compliance Services, Inc. (OMNI/TSA) is hereby reinstated and amended for the fiscal year Jul 1, 2025 - Jun 30, 2026, with the fee schedule set forth below. This Services Agreement Reinstatement will be effective on July 1, 2025, unless OMNI/TSA is notified in writing by your organization of non-renewal of the Services Agreement with below fee schedule prior to 7/1/2025.

FEE SCHEDULE FOR 2025-2026 YEAR

Billing Type: Preferred Provider Program (P3) P3 - Limited

Description	No of Accounts	Rate	Annual Amount
<u>P3 Administrative Fee</u>		\$1,500.00	\$1,500.00
<u>Non-P3 Service Provider 403(b)</u>	12	\$ 36.00	\$ 432.00
<u>Vanguard Accounts</u>	7	\$ 36.00	\$ 252.00
<u>457(b) Accounts</u>	8		Included
<u>Total 2025-2026</u>			\$2,184.00

**Includes 403(b) ROTH Accounts if allowed*

***If Vanguard is a participating service provider in Employer's plan the Employer shall be responsible for applicable TPA fees. For Billing Type P3 Limited, Vanguard is ineligible for new accounts. For Billing Types P3 – Flexible & P3-Open, Vanguard is eligible for new accounts*

This is not an Invoice. Please do not remit payment until the actual invoice is provided in July.

Please contact the Finance Department at accounting@omni403b.com and Wendy DeNoto wdenoto@omni403b.com with any questions.

US Omni & TSACG Compliance Services, Inc

West Islip Union Free School District

A handwritten signature in blue ink, appearing to read 'Brad Hope', over a horizontal line.

Brad Hope, Managing Partner

Printed Name, Title

Printed Name, Title

Date May 22, 2025

Date _____

NY-214

LEASE AGREEMENT

This **AGREEMENT** made this ____ day of _____, 2025, by and between the Board of Education, West Islip Union Free School District, Town of Islip, Suffolk County, New York, a corporation existing under and by virtue of the laws of the State of New York, having its principal office at 100 Sherman Avenue, West Islip, Suffolk County, New York 11795 (hereinafter referred to as the "DISTRICT"), and After School Kids Under Supervision, Inc., a not-for-profit organization existing under and by virtue of the laws of the State of New York having its principal office at 212 Higbie Lane, Suite 1, West Islip, New York 11795 (hereinafter referred to as "ASK US").

WITNESETH

WHEREAS, the DISTRICT has agreed to lease to ASK US the playground, music room (exclusive of the music room storage), classrooms 301, 302, 303, 304, 305/306, 310 and the gym at the Paul E. Kirdahy Elementary School, located at 339 Snedecor Ave., West Islip, New York (the "Premises").

NOW, THEREFORE, the DISTRICT and ASK US hereby agree as follows:

LEGAL REQUIREMENTS

1. This Lease shall be in accordance with the provisions of § 403-a of the Education Law. The parties stipulate and agree that this Agreement constitutes a renewal and shall not become effective until approved by the Commissioner of Education in accordance with Education Law §403-a.
2. This Lease shall be void and unenforceable if entered into in violation of General Municipal Law § 801 or Education Law § 410.

TERM

3. The term of this Lease shall commence on September 1, 2025 and expire on June 30, 2030 unless sooner terminated pursuant to the provisions hereof and to the extent permitted by applicable law. Notwithstanding the foregoing, the parties understand and agree that ASK US's term shall not include the months of July and August during any of the applicable calendar years.

Commencing with the 2025-26 school year and notwithstanding any provision to the contrary, in the event the District determines that it is no longer in the District's best interest to lease the Premises to ASK US, the District may cancel the Lease Agreement, as amended, as of June 30th of any year during the term of the Lease, upon thirty (30) days prior written notice. After the effective date of such cancellation, ASK US shall not be liable for further rent payments under the Lease Agreement. In the event the District determines to cancel the Lease Agreement, the District agrees to assess whether another location in the District is not currently needed for school district purposes and whether a lease of such other location to ASK US would be in the best interests of the District.

RENT

4. ASK US shall pay an annual rent as follows:
- a. Year One (September 1, 2025 to June 30, 2026): a monthly base rent of \$3,086.47, for a total annual base rent of \$30,864.67.
 - b. Year Two (September 1, 2026 to June 30, 2027): a monthly base rent of \$3,179.06, for a total annual base rent of \$31,790.61.
 - c. Year Three (September 1, 2027 to June 30, 2028): a monthly base rent of \$3,274.43, for a total annual base rent of \$32,744.33.

d. Year Four (September 1, 2028 to June 30, 2029): a monthly base rent of \$3,372.67, for a total annual base rent of \$32,726.66.

e. Year Five (September 1, 2029 to June 30, 2030): a monthly base rent of \$3,473.85, for a total annual base rent of \$34,738.46.

5. The rent shall be paid ten (10) equal installments with the first payment of each year due on September 1st. No payments shall be due for the months of July and August of each calendar year. Each successive payment shall be made on the first day of each month until all payments are made as required herein.

USE OF PREMISES

6. The DISTRICT covenants that ASK US, upon paying the yearly rent and performing the covenants herein, shall and may peacefully and quietly have, hold and enjoy the Premises for the term stated.

7. ASK US covenants that it shall use the Premises exclusively for educational and recreational purposes in connection with the conduct of its programs, and shall not use or permit the use of the Premises in violation of any applicable statute, ordinance or regulation, or in violation of the Certificate of Occupancy of the Building. ASK US may not utilize the Premises for any other purpose whatsoever, without the written consent of the DISTRICT. ASK US shall have full control and use of the playground, music room (exclusive of the music room storage), classrooms 301, 302, 303, 304, 305/306, 310, indoor playground, and the gym. Such exclusive use shall be Monday through Friday 6:30 a.m. through 9:30 a.m. and 2:30 p.m. through 6:30 p.m. on days when school is in session. ASK US understands that other tenants will be using the cafeteria, gym, kitchen, and indoor playground between the hours of 9:30 a.m. and 2:30 p.m. ASK US shall also have use of the bathrooms located near the music suite. ASK US shall use the

outside cafeteria entrance. ASK US shall be permitted to utilize the cafeteria tables/benches which shall be repaired/replaced if necessary with the cost thereof to be shared equally between ASK US and any other tenant using the Cafeteria under lease in the Building.

8. The DISTRICT shall have full control and use of the building, grounds, parking areas, and athletic fields except at the times noted in Paragraph "7."

9. The DISTRICT shall maintain the grounds surrounding the Building, including but not limited to mowing of the lawns, tending the shrubs, snow plowing all parking areas, snow and ice removal from pedestrian walkways, steps and sidewalks at the Premises, removing plowed snow, repairing potholes in and otherwise maintaining the parking areas and maintaining the sidewalks, and curbing, provided however, that should any snowfall be of sufficient quantity to require its removal through the use of rented equipment such as bucket loaders, tractors or bulldozers by an outside contractor, ASK US shall pay such cost as additional rent upon receipt of an invoice from the DISTRICT. Notwithstanding the aforesated provisions of this paragraph, ASK US shall be responsible for. Should the District enter into a lease with other tenant(s) for other portions of the 339 Snedecor Ave., the District shall require such other tenant(s) to share equitably in the snow removal obligations set forth in this paragraph as responsibilities of ASK US.

10. The DISTRICT will be responsible for fire safety, asbestos, and all capital construction reporting, annual structural inspections, and other reports required by the State Education Department or other authorities.

11. The water supply and sanitary waste system shall be used for ordinary lavatory and kitchen purposes only. The reasonable costs to the DISTRICT for any unauthorized use of these

services, including but not limited to the costs of water and water dispersion and cesspool testing and cleaning, shall be borne by ASK US as an item of additional rent. Notwithstanding the foregoing, the DISTRICT shall be responsible for the repair, replacement, or installation of pipes or other components of the sanitary water system that may be required due to age or changing regulatory requirements.

12. In the event that the Building is partially damaged by fire or other cause without the fault or negligence of ASK US, with the result that it is only partially unacceptable or unsuitable for ASK US purposes, the Lease shall continue in full force and effect. The DISTRICT shall immediately proceed to repair the damages and restore the building to full use at the sole expense of the DISTRICT, and the rent payment shall abate in such proportions based on a percentage of the area rented and usable for school purposes bears to the area used for school purposes prior to the casualty.

13. The DISTRICT's representatives shall have the right to enter into and upon the premises, or any part thereof, at all reasonable hours for the purpose of examining same or making such repairs or alterations therein as may be necessary under the requirements of this lease; provided, however, that the DISTRICT gives the ASK US administrator reasonable notice before entering, except in the case of emergency.

INSURANCE

14. The DISTRICT shall pay for and provide all fire insurance policies insuring the Building against risks enumerated in "fire insurance" policies (i.e., "all risk," etc.). ASK US may carry fire insurance policies to protect its interest insofar as fixtures and other contents are concerned. All such policies are to be written in a manner so as to provide that the insurance company waives all right of recovery by way of subrogation against the DISTRICT or ASK US in

connection with any loss or damage covered by any such policies. Neither party shall be liable to the other for any loss or damage caused by fire or any of the risks enumerated in standard extended coverage insurance, provided such insurance was obtainable at the time of such loss or damage. However, if such insurance policies cannot be obtained or are obtainable only by the payment of any additional premium charge above that charged by companies carrying such insurance without such waiver of subrogation, the party undertaking to carry such insurance shall notify the other party of such fact and such other party shall have a period of ten (10) days after the giving and/or receiving of such notice either to: (a) place such insurance in companies which are reasonably satisfactory to the other party and will carry such insurance with such waiver of subrogation; or (b) agree to pay the additional premium if such policy is obtainable at additional cost. If neither (a) nor (b) is done, this paragraph shall be null and void for so long as either such insurance cannot be obtained or the party in whose favor a waiver of subrogation is desired shall refuse to pay the additional premium charge. If the release of either the DISTRICT or ASK US, as set forth in this paragraph, shall contravene any law with respect to exculpatory agreements, the liability of the party in question shall be deemed not released but shall be deemed secondary to the latter's insurer.

15. ASK US will not knowingly do anything in said Premises, nor knowingly permit anyone else to do anything in said Premises, which will in any way increase the rate of fire insurance without the approval of the DISTRICT.

16. At ASK US's own cost and expense, it shall maintain in force at all times hereunder, liability insurance policies with any standard company licensed to do business in the State of New York with the limitation of at least a combined single occurrence limit of \$1,000,000.00 for bodily injury and property damage, and an umbrella policy of \$2,000,000.00

and shall cause the DISTRICT to be named as additional insured thereunder and shall furnish the DISTRICT with certificates of such insurance.

TERMINATION, DEFAULT AND RE-ENTRY

17. The DISTRICT shall not declare any default under this Lease or seek to terminate the Lease unless and until it shall have given ASK US ten (10) days written notice at its principal address to cure any alleged default and ASK US has failed to cure the same within such ten (10) day period. In the case of defaults not capable of being cured within a ten (10) day period, ASK US shall not be deemed in default if ASK US commences to cure same with such ten (10) day period and proceeds promptly and diligently to cure same.

18. In the event ASK US moves out or is dispossessed and fails to remove any fixtures or other property installed in the buildings by ASK US, the said fixtures and property shall be deemed abandoned by ASK US and shall become the property of the DISTRICT, or at the DISTRICT's discretion, the DISTRICT may require ASK US to remove such items or remove same and bill ASK US for the DISTRICT's expense in connection with such removal.

19. In the event this Lease is terminated due to ASK US' default, ASK US shall nevertheless remain liable for and shall pay the rent and additional rent which accrues subsequent to the reentry by the DISTRICT, and ASK US expressly agrees to pay damages for the breach of the covenants herein contained, the difference between the rent and additional rent reserved and the rent and additional rent collected, if any, by the DISTRICT during the remainder of the unexpired term; such difference shall become due and payable in monthly payments during the unexpired term as the amounts of such difference shall from time to time be ascertained.

20. ASK US shall take good care of the Premises and at the end or other expiration of the term, shall deliver same in good order and condition, damages by the elements excepted.

ASK US shall remove from the Premises all furniture which ASK US has supplied and shall leave the Premises in broom clean condition and free of debris. All claims for damages caused by ASK US during the term of the Lease shall be made by the DISTRICT to ASK US within sixty (60) days after ASK US vacates the Premises.

ALTERATIONS

21. All structural alterations to the Building require the prior written approval of the DISTRICT. All alterations shall remain the property of the DISTRICT at the termination of the Lease.

EMINENT DOMAIN

22. If the whole or any part of the Premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, the terms of the Lease shall cease and terminate from the date of title vesting in such proceeding and ASK US shall have no claim against the DISTRICT for the value of any unexpired term of said Lease. No part of any award resulting from the aforementioned proceeding shall belong to ASK US.

ASSIGNMENT

23. ASK US may not assign any of its rights or duties under this lease or sublet the Premises without the DISTRICT's written consent.

ENVIRONMENTAL HAZARDS

24. ASK US shall not be responsible for pre-existing conditions of environmental contamination, if any. To the best of the DISTRICT's actual knowledge there are no conditions of environmental contamination within the demised premises.

MISCELLANEOUS

25. The failure of either the DISTRICT or ASK US to insist upon a strict performance

of any of the terms, conditions, and covenants herein, shall not be deemed a waiver of any rights or remedies that the DISTRICT or ASK US may have, and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions, and covenants herein contained. This instrument may not be changed, modified, discharged or terminated orally.

26. For the purpose of the Lease, "negligence" or "fault" on the part of ASK US shall include the negligent or wrongful acts of ASK US' employees, representatives, agents, invitees and licensees, including but not limited to students of ASK US attending the Paul E. Kirdahy Elementary School.

27. This Lease constitutes the entire agreement and understanding between the parties with respect to the transactions contemplated by them and supersedes all prior discussions, agreements, representations, warranties and undertakings, written or oral, of any and every nature with respect thereto.

28. Any notice given pursuant to this Lease shall be in writing, and shall be sent by personal delivery, by certified mail, return receipt requested, or by Federal Express or other recognized overnight courier, at the parties' addresses above-stated, and shall indicate: "Attention: Business Office."

29. This Agreement is subject to the District obtaining from the Town of Islip Department of Planning and Development permission to rent the building as set forth herein without alteration or modification to the building, without having to comply with Town of Islip zoning and/or building code requirements and/or without any fee, permit or other limitation of any kind.

HEADINGS

30. The descriptive headings of the sections of this Lease are for convenience only and

do not constitute a part of the Lease.

IT IS UNDERSTOOD AND AGREED that the covenants contained in this Lease shall be binding upon the parties hereto and upon their respective successors.

IN WITNESS WHEREOF, the parties have caused this instrument to be signed and executed by their fully appointed officers.

WEST ISLIP UNION FREE
SCHOOL DISTRICT

Dated: _____

By: _____
Anthony Tussie, President

AFTER SCHOOL KIDS UNDER
SUPERVISION, INC.

Dated: 4-30-25

By:  _____
Justin Lite, President

DONATIONS:

WHEREAS, the West Islip Union Free School District is in receipt of \$14,750 from the Gene HAAS Foundation, which has been donated to the West Islip High School to support scholarships and student fees for participating in competitions for our science, technology and engineering students.

WHEREAS, the West Islip Union Free School District is in receipt of donated funds in the amount of \$500.00 from Suffolk Association of School Business Officials, to be awarded to High School students selected by the district.

WHEREAS, the West Islip Union Free School District is in receipt of donated funds in the amount of \$5,000 from Suffolk Transportation Service, Inc., which have been donated in recognition of the Section XI championships awarded to girls and boys lacrosse, softball, and girls soccer, to be awarded to students selected by the district.

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: Suffolk Association of School Business Officials

DONOR ADDRESS: _____

DONATION: ☒ Cash or Check ☐ Goods ☐ Service

Please provide a listing of the item(s) to be donated and the related value.

Check #1045 \$500

Select the fund and provide the budget code(s) of where the donation should be recorded.

☒ General Fund ☐ Extracurricular Fund ☐ Trust & Agency Budget Code CM9205

Anticipated Date of Delivery to the School 5/19/2025

Any related installation costs? ☐ Yes ☒ No Estimated Annual Cost _____
If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? ☐ Yes ☒ No Estimated Annual Cost _____

Purpose of the donation? 24/25 attendance of monthly meetings

Which building/department will benefit from the donation? Scholarship

Principal's/Administrator's Signature & Date 

To be completed by the Business Office:

Board of Education Approval Date _____

Budget Adjustment Recorded _____

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.

ASBO

SUFFOLK CHAPTER

Congratulations!

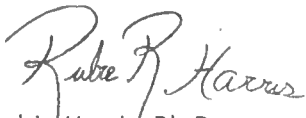
As an active member of the Suffolk Association of School Business Officials and in recognition of your consistent attendance at our monthly meetings for the 2024/2025 school year, your district has been awarded a **\$500 Suffolk Association of School Business Officials Scholarship.**

As the local chapter for the New York State Association of School Business Officials, we are a charitable non-profit membership organization. Our membership includes School Business Officials and staff from school districts and BOCES in Suffolk County, students in School District Business Leader graduate programs and various associates who partner with school districts.

We utilize our monthly meetings to promote and encourage collaboration and professional development, maintain the highest ethical standards, advocate on behalf of public education and provide leadership in the management of resources to ensure quality education for all students.

It is our hope that a deserving graduating student in your district will be the recipient of this \$500 Suffolk Association of School Business Officials Scholarship in recognition of your efforts to "advance the business of education".

With gratitude,



Rubie Harris, Ph.D.
Suffolk ASBO Treasurer

CM9205

President

Keri Loughlin
Center Moriches SD
(ASBO New York Director)

Vice President

Lorraine Dunkel
Elwood UFSD

Membership Chair

Timothy Laube
Eastport-South Manor CSD

Secretary

Jacqueline Pirro
Westhampton Beach UFSD

Treasurer

Dr. Rubie Harris
Huntington UFSD
(ASBO New York Director)

Immediate Past President

Laura A. Newman
Commack UFSD

ASBO New York

Past-President

James Stucchio
Eastern Suffolk BOCES



WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: Suffolk Transportation Service, Inc.

DONOR ADDRESS: 10 Moffit BLV Bay Shor, NY 11706

DONATION: ☒ Cash or Check ☐ Goods ☐ Service

Please provide a listing of the item(s) to be donated and the related value.

Check #190856 \$5,000

Select the fund and provide the budget code(s) of where the donation should be recorded.

☒ General Fund ☐ Extracurricular Fund ☐ Trust & Agency Budget Code A2705

Anticipated Date of Delivery to the School 5/19/2025

Any related installation costs? ☐ Yes ☒ No Estimated Annual Cost _____
If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? ☐ Yes ☒ No Estimated Annual Cost _____

Purpose of the donation? Section XI Championship Donation

Which building/department will benefit from the donation? Students

Principal's/Administrator's Signature & Date 

To be completed by the Business Office:

Board of Education Approval Date _____

Budget Adjustment Recorded _____

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.

May 12, 2025

Ms. Elisa Pellati
Asst. Supt. for Business
West Islip UFSD
100 Sherman Ave.
West Islip, NY 11795

Dear Ms. Pellati:

We are pleased to enclose our annual scholarship donation in the amount of \$1,000.00 plus an additional \$4,000 in recognition of the boys lacross, girls lacrosse, spring '24 softball and girls soccer teams' Section XI championships to be awarded to students of your choice in the name of Suffolk Transportation Service, Inc. It gives us great pleasure to know that a student's aspiration for higher education will be made more attainable by this gift.

We wish the recipient and all of your graduates great success in pursuing their future endeavors.

Sincerely,



John J. Corrado
President

ld\scholarship\wiaward
enclosure

cc: Paul Romanelli, Superintendent
Tim Horan, Athletic Director
Marianne Gariglio

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: Gene Haas Foundation

DONOR ADDRESS: 2800 Sturgis Road Oxnard, CA 93030

DONATION: ☒ Cash or Check ☐ Goods ☐ Service

Please provide a listing of the item(s) to be donated and the related value.

Check #19243 \$14,750

Select the fund and provide the budget code(s) of where the donation should be recorded.

☒ General Fund ☐ Extracurricular Fund ☐ Trust & Agency Budget Code CM9222

Anticipated Date of Delivery to the School 5/20/2025

Any related installation costs? ☐ Yes ☒ No Estimated Annual Cost _____
If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? ☐ Yes ☒ No Estimated Annual Cost _____

Purpose of the donation? Scholarships for Technology Students

Which building/department will benefit from the donation? Technology Department

Principal's/Administrator's Signature & Date 

To be completed by the Business Office:

Board of Education Approval Date _____

Budget Adjustment Recorded _____

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.



April 24, 2025

Brian Buonomo
West Islip Public Schools
1 Lions Path
West Islip, NY 11795

Dear West Islip Public Schools:

The Gene Haas Foundation is pleased to enclose a check in the amount of \$14,750.00 (award date April 17, 2025) as a grant to support scholarships.

Scholarships are to be awarded to students who are currently enrolled or will be enrolling in a CNC Technology training or CNC machining-based engineering program. The criteria for determining recipients of these scholarships will be determined by the program instructor or an advisory committee which includes program instructor(s). Gene Haas Foundation certificates and logos may be downloaded at ghaasfoundation.org.

Up to \$2,500.00 of the grant may be used towards your students' participation in a competition highlighting the CNC/Manufacturing program such as SkillsUSA's CNC Competitions. For competition support, please thoroughly describe (hyperlinks, stories, and pictures) the competition in which your school participates.

The next time you apply for a grant, you will be asked to verify this award was allocated, per the Terms & Conditions and provide detailed information about your competition.

Up to \$200.00 can be used for GHF LOGO Stickers, Hats, and other promotional items may be purchased directly from the scholarship eligible category of our Pro Shop at <https://ghaasfoundation.ourproshop.com/>.

This grant is subject to the terms set forth in the attached Terms and Conditions, and by cashing the grant check you indicate that you agree to these terms. It is not necessary to issue a tax receipt for this donation.

Please also be aware that Gene Haas Foundation checks will void after 90 days. A stop payment will be placed on all uncashed checks and will not be re-issued, as the additional time and cost to do so takes funds away from deserving students. By not cashing this check you will forfeit your 2025 grant.

Best Regards,


Kathy Looman
Director of Education


Katrina Veronica
Operations Manager

Gene Haas Foundation Scholarship Grant Program

Terms & Conditions

The Foundation's goal is to help students attain skills in CNC and closely related technologies such as CAD/CAM and metrology. We do this by providing scholarships for CNC machine technology students, and by providing students with the experience of participating in competitions that highlight their technical knowledge and proficiencies such as SkillsUSA and ProjectMFG.

The Gene Haas Foundation grant cycle contains two deadlines: December 1st for Secondary level (High School) and June 30th for Post-Secondary grants.

- Recommended scholarship award amounts are from \$500 to \$2,500 per student.
- Scholarship funds can be used for tuition, including summer camps, training boot camps articulated and/or off campus tech center training boot camps.
- You may provide scholarship award of a Tooling/Toolbox which should be clearly labeled as an award from the Gene Haas Foundation. Upon graduation, Tooling/Toolbox awards will become the student's property.
- Up to \$200.00 of these grant funds can be used in the Gene Haas Foundation Pro Shop category to purchase promotional items, including stickers to be used for labeling the Tooling/Toolbox to identify this award.
- Schools should not write checks directly to the students; the check should be payable to the program the student will be attending, referencing the student's name in the subject/memo line.
- Schools do not request a grant amount; we determine funding by reviewing your application and details of your program.
- Funds will be distributed approximately sixteen (16) weeks after the grant application deadline, following thorough vetting, board review and approval.
- Schools have two years to award scholarships and may apply every year.
- Grant Checks expire ninety (90) days from the date of issuance, so they should be deposited promptly upon receipt. Checks expire in ninety (90) days and cannot be reissued in the same calendar year.
- Industry credentials and/or program accreditation are not authorized grant fund expenditures.

FUNDS CANNOT BE USED FOR ANY PRODUCT OR SERVICE MANUFACTURED OR SOLD BY HAAS AUTOMATION, THIS INCLUDES HAAS TOOLING OR SERVICE CALLS

We recently separated team competitions grants for FIRST & SAE (Formula SAE, Electric, or Baja) from the scholarship program. Teams are eligible for annual grants on the Competition team's portal. Next year you should apply in both categories if you have CNC training and competition teams. During this transition, you may use a portion of these funds for the competition team if you did not receive sponsorship funds. Those funds can be used to pay for the costs incurred in building the team's car/robot and participating in a competition season; this includes materials, travel, entry fees, shirts, safety gear, etc.



- (a) **Tax-Exempt Status:** By accepting a grant check, the recipient represents that it is exempt under Internal Revenue Code Section 501(c)(3) and currently classified as a public charity pursuant to Internal Revenue Code Section 509(a)(1), (2) or (3) (an "Exempt Public Charity"). A school is a "public charity" for this purpose. (Treas. Reg. § 1.509(a)-2(a)). Under applicable tax laws and regulations, the Foundation can make grants to public schools. To receive grant money from a private foundation like the Foundation, the school does not need to be a Section 501(c)(3) organization. It only needs to be a public school. However, if the recipient is not a public school or other instrumentality of a state, it generally must be a 501(c)(3) organization.
- (b) **Grant Purpose and Expenditure of Funds:** The recipient will use the grant proceeds to fund programs as long as those programs are consistent with the tax-exempt status described above and with the mission of the organization. Recipients agree that it will not use any part of the grant, or the interest or income thereon, to influence any legislation or the outcome of any election, to conduct a voter registration drive, or to satisfy a charitable pledge or obligation of any person or organization.
- (c) **Scholarship Requirements:** Scholarship(s) will be referred to as the "Gene Haas Scholarship" in all online and print materials associated with the scholarship. The recipient agrees to ensure that the process of awarding these scholarships is open and equitable to all potential students.
- (d) **Other Terms:** These Grant Terms and Conditions supersede any conflicting terms of any document that the recipient may have received concerning the conditions under which this grant is made. This grant is subject to these Terms and Conditions and by cashing the grant check, the recipient is indicating agreement to its terms.



Lauren Lay
Director of Secondary ELA, ENL & Library
West Islip School District
One Lion's Path
West Islip, New York 11795
(631)504-5846

AGENDA ITEM XI. E)
BUSINESS ITEMS
RM 6/5/2025

TO: Elisa Pellati
FROM: Lauren Lay
DATE: May 2025
RE: Manetuck Library -Weeding

I am requesting the surplus of weeded books in the library collection from the Manetuck Library. These materials are in poor condition or are no longer relevant.

Total Copies Weeded: 1405

If you have any questions or concerns, please do not hesitate to contact me.

Cc: Vanessa Williams, Kristyna Acerno



WI
West Islip Union Free School District
The Michael and Christine Freyer Administration Building
100 Sherman Avenue · West Islip, New York 11795
TEL: (631) 893-3200 · FAX: (631) 893-3212

AGENDA ITEM XII. B)
PRESIDENT'S REPORT
RM 6/5/2025



ELIZABETH DAVIS
District Clerk-Records Access Officer

DR. PAUL ROMANELLI
Superintendent of Schools

Budget Vote and Election Results ~ May 20, 2025

Proposition No. 1 – School District Budget 2025-2026

YES **1502**

NO **503**

Proposition No. 2 – Use of General Capital Reserve Fund II

YES **1507**

NO **468**

BOARD OF EDUCATION TRUSTEE ELECTION

Grace Kelly - **1175**

Peter McCann - **1124**

Christina Marks - **1143**

Thomas Pastore - **1066**

Number of Ballots Scanned Including Absentee and Early Voter Ballots: 2035



Inspire. Prepare. Support.

DRAFT

SME PRIME GRANT AGREEMENT

Between

The SME Education Foundation

And

West Islip High School

This SME Prime Grant Agreement (the "Agreement") is dated as of April 1, 2025 ("Effective Date"), by and between SME Education Foundation ("SME-EF"), a Michigan nonprofit corporation, and **West Islip High School**, a Michigan public school (collectively, the "parties") and sets forth the terms and conditions of a grant to establish a PRIME® (Partnership Response In Manufacturing Education) program at **West Islip High School**. In consideration of the mutual covenants and promises of the parties, the parties agree as follows:

I. The Program Grant and Grant Purposes

- a. The PRIME® program builds cost-effective and tailored manufacturing and engineering programs in high schools across the country, providing equipment, curriculum, professional development, scholarships, and STEM-focused extra-curricular activities to a school's students and teachers. SME-EF has approved a program grant to **West Islip High School** for the charitable purpose of implementing a PRIME® program at **West Islip High School** to provide students with opportunities to acquire training and industry-relevant competencies to prepare them for skilled careers in manufacturing.
- b. SME-EF shall provide the grant resources to **West Islip High School** for the purposes identified in this Agreement over a two-year time period beginning [April 1, 2025 through March 31, 2027] (the "Term").
- c. This grant is for the express purposes described herein and is made in accordance with current and applicable laws and regulations of the Internal Revenue Code of 1986 (the "Code"). Resources granted to **West Islip High School** shall not be used to: (i) influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code, (ii) make any contribution which does not comply with Section 4945(d)(3) or (4) of the Code, or (iii) undertake any activity for any purpose other than one specified in Section 170(c)(2)(B) of the Code.
- d. SME-EF will grant to **West Islip High School** manufacturing and engineering equipment and/or software, industry informed manufacturing and/or engineering curriculum, professional development services for **West Islip High School's** teachers, reimbursement of STEM-based extracurricular activities, and marketing support.

II. Program Terms

In accepting this grant, **West Islip High School** agrees to the following:

- a. To implement and execute the tailored PRIME® program within **West Islip High School's** classrooms.
- b. To use the curriculum, equipment, professional development, and other resources solely for the educational purposes described in this Agreement. **West Islip High School** shall not reproduce, disseminate, or otherwise share such resources with third parties, except in accordance with this Agreement.
- c. To maintain books and records adequate to verify activities taken related to this grant and to complete the SME-EF year-end report/survey and/or related documentation.
- d. To ensure that **West Islip High School's** representatives and participants in the PRIME® program conduct themselves in a professional, respectable manner at all times.
- e. To provide a W9 Form within seven days of signing this Agreement.
- f. To host visits by SME-EF staff, volunteers, and industry/business/community/education partners (with advanced notice).
- g. To engage with SME-EF's PRIME® network through various methods. This can include, but is not limited to, sharing stories, pictures/videos and best practices.
- h. To make extracurricular activities available for students. These can include, but are not limited to, the following:
 - FIRST Robotics
 - Competitions
 - Clubs
 - Community involvement
 - Camps
- i. To collaborate with SME-EF staff in all marketing, web development and publishing, public relations, and social media outreach efforts related to the PRIME® program and to seek advance approval and involvement from SME-EF for any and all promotional inquiries and responses.

III. Review of Grant Activity

Upon the request of SME-EF, **West Islip High School** will provide SME-EF with periodic written reports showing the use of grant resources for the purposes of this grant and/or progress towards satisfying and complying with this Agreement during the Term. Periodic reports will be required annually or on a more frequent basis as determined by SME-EF, in its sole discretion. SME-EF may request that such periodic reports be prepared in a specific manner or may be in the form of a survey. SME-EF is entitled to request periodic written reports during the Term of this Agreement. After the Term of this Agreement, may agree to provide data or information reports to SME-EF for the purpose of being eligible for future sustainability funding and sharing successful information for the benefit of future PRIME® programs at other schools.

IV. Intellectual Property

- a. Subject to Section VI., below, for the Term of this Agreement and provided **West Islip High School** is operating its PRIME® program, SME-EF hereby grants to **West Islip High School**, a nonexclusive, royalty free license to use SME-EF's Intellectual Property (as approved by SME-EF or SME-EF's affiliates) in connection with **West Islip High School's** PRIME® school designation and the performance of **West Islip High School's** obligations under this Agreement. The term "SME-EF's Intellectual Property" means the registered or common law protected copyright, trademarks, service marks, trade names, commercial symbols or indicia of the SME-EF or SME-EF's affiliates, specifically including PRIME® and the PRIME® curriculum.
- b. Similarly, subject to Section VI, below, for the Term of this Agreement and provided that **West Islip High School** operates its PRIME® program, **West Islip High School** hereby grants to SME-EF and its affiliates, a nonexclusive, royalty free license to use the **West Islip High School's** Intellectual Property (as approved by **West Islip High School**) in connection with **West Islip High School's** PRIME® school designation and the performance of SME-EF's obligations under this Agreement. The term "**West Islip High School's** Intellectual Property" means the registered or common law protected copyright, trademarks, service marks, trade names, commercial symbols or indicia of **West Islip High School** and all information made available to SME-EF by **West Islip High School** pursuant to this Agreement.
- c. Each party expressly reserves all rights not expressly granted to the other under this Agreement.
- d. Each party further expressly agrees that use of any party's Intellectual Property will be limited strictly to educational purposes described in this Agreement and shall not be reproduced or shared with third parties except in accordance with this Agreement.
- e. Upon the expiration of the Term of this Agreement, SME-EF may, in its sole discretion, extend a nonexclusive royalty free license to **West Islip High School** to use SME-EF's Intellectual Property in connection with **West Islip High School's** continued operation of its PRIME® program.

V. Mutual Release, Waiver, and Indemnification

- a. Equipment donations provided to **West Islip High School** are made with the express understanding and agreement that SME-EF and its related parties (for purposes of this Agreement, "related parties" include, without limitation, SME-EF's affiliates, related entities, program partners, sponsors, board members, volunteers, donors, and its and their respective employees, contractors, subcontractors and agents at any tier, grantees, investigators, customers, users, and their respective contractors and subcontractors, at any tier) assume no responsibility for the condition, use, operation or performance of the donated equipment. Any equipment and services being provided to **West Islip High School** under this Agreement are being provided on an "*as is, where is*" and "*as available*" basis, without any express or implied warranties from SME-EF, its affiliates and its donors. SME-EF and its affiliates and donors disclaim all warranties of any kind, whether express or implied, statutory or otherwise, including, but not limited to, any warranty of fitness for a particular purpose.

- b. As consideration for acceptance and receipt of the donated equipment and the opportunity to participate in the PRIME® program, **West Islip High School** hereby waives and forever releases any and all claims it may have against SME-EF and its related parties arising out of **West Islip High School's** receipt or use of such equipment or otherwise arising from or related to **West Islip High School's** participation in the PRIME® program or activities conducted under or in connection with this Agreement, including, without limitation, claims for damage or loss to any real or personal property of **West Islip High School** or any of its related entities, employees, contractors or students, damage to any donated equipment, or injury to, or death of, any of **West Islip High School's** or any of its related entities' employees, contractors or students, whether such claim, damage, loss, injury or death arises from negligence or otherwise, except in the case of SME-EF's willful misconduct. **West Islip High School** also agrees to indemnify and hold SME-EF and its related entities harmless from any and all liabilities, claims or expenses arising from the transportation, use or storage of any equipment under this Agreement or otherwise arising by virtue of or in connection with this Agreement or **West Islip High School's** participation in the PRIME® program, including injuries to third parties. In no event will **West Islip High School** be liable to SME-EF or to any third-party for any loss, including damage to the donated equipment or injury to third parties, arising during the transportation of the donated equipment to the point of shipment to the school.

VI. Termination: Cessation of School/PRIME® Program

- a. This Agreement shall automatically terminate upon the expiration of the Term.
- b. SME-EF may immediately terminate this Agreement upon written notification to **West Islip High School** if **West Islip High School** fails to comply with this Agreement, including, but not limited to, any of the grant terms described in Section II, (a) through (i).
- c. This Agreement shall automatically terminate in the event that: (i) **West Islip High School** ceases to be operated as a school; or (ii) **West Islip High School** ceases its PRIME® program. In such an event, **West Islip High School** agrees to notify SME-EF in writing within seven days of such cessation of operation or cessation of the PRIME® program and facilitate the return of grant resources, identified in Section VI(d), within thirty (30) days.
- d. In the event of termination for any reason, **West Islip High School** must: (i) return grant resources received up to the date of termination, including but not limited to, materials containing "SME-EF's Intellectual Property", curriculum or educational materials, marketing materials, and other resources, and all copies thereof; (ii) not retain any copies of any such materials and resources described in subsection (i); and (iii) cease any and all use of SME-EF's Intellectual Property.
- e. In the event of termination of this Agreement for any reason, allocated but unused funds for **West Islip High School** shall be re-allocated to a PRIME® program for a different school mutually agreed upon with the program funder(s).
- f. **West Islip High School's** obligations and SME-EF's rights under Sections II(b), IV, V(a), V(b), VI(d), VI(e), VII, and VIII shall continue following the termination of this Agreement for any reason.

VII. Governing Law and Venue

This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Michigan. Venue for all legal proceedings arising out of this Agreement must be in the appropriate state or federal court with jurisdiction in Oakland County, Michigan.

VIII. Entire Agreement, Modification and Execution

The Agreement is the complete, final and binding agreement between the parties with respect to the subject hereof and supersedes and cancels any and all other prior and contemporaneous


negotiations, representations, understandings, statements, and agreements, whether oral or written, between them relating to the subject matter hereof. This Agreement may not be varied, modified, altered, or amended except in writing, signed by SME-EF's Vice President, Rob Luce, and an authorized representative of West Islip High School.

This Agreement may be executed in one or more counterparts by the parties, and with counterpart facsimile or Portable Document Format (PDF) signature pages, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same Agreement.

Signature Page Immediately Follows

The parties have executed this Agreement as of the Effective Date.

School Principal:


Name: Andrew O'Farrell
Title: Principal
Phone: 631-893-3250
Signature: 
Date: 5-12-25

District Superintendent:

Name: Paul Romanelli, Ed.D.
Title: Superintendent of Schools
Phone: 631-930-1561
Signature: _____
Date: _____

Acknowledged by the below teacher who will be involved with the implementation of the PRIME® program at West Islip High School:

Teacher:

Name: Brian Buonomo
Title: Lead Teacher for Engineering Technology
Phone: 631-504-5877
Signature: 
Date: 5/8/2025

SME-EF:

Name: _____

Title: _____

Phone: _____

Signature: _____

Date: _____